For many years, applications for enrolment at Cheltenham Secondary College have exceeded the capacity of the school. As a result, it is necessary for the College to undertake enrolment procedures based upon Department of Education and Early Childhood Development policy and guidelines.

- Parents who live outside the Cheltenham Secondary College zone and who wish their child to be enrolled for entry to Year 7 2015 should complete the following, attach reasons, details and evidence and forward it to the Principal of Cheltenham Secondary College by Friday, 23rd May 2014.

- Parents who live within the Cheltenham Secondary College zone do not need to complete this form nor do parents who already have a child attending the College.

Criteria for determining placement of “out-of-zone” students will be as follows:

(i) students with a brother or sister who has the same permanent residential address and who will be concurrently attending the school.
(ii) students for whom the school is the nearest one to their permanent residential address;
(iii) students seeking enrolment on specific curriculum grounds;
(iv) other students in order of closeness of their home to the school.

In exceptional circumstances, students may be enrolled on compassionate grounds where there are significant family or individual circumstances.

The numbering of the criteria **DOES** indicate a priority order for the placement committee when it considers student entry, according to Department of Education & Early Childhood Development.

**STUDENT DETAILS**

Name of child: __________________________
Home address: __________________________

☐ Male ☐ Female Melways Ref: __________________________
Current school student is attending: __________________________
A copy of the student’s most recent report has been attached: ☐ Yes ☐ No
Student’s interests/hobbies: __________________________

Does your son/daughter play a musical instrument? ☐ Yes ☐ No
Instrument: __________________________ Level of Study: __________________________
My child is likely to join the college’s instrumental music program: ☐ Yes ☐ No
Preferred instrument: __________________________

Is your son/daughter involved in sports activities? ☐ Yes ☐ No
If yes, give details: __________________________
Has your son/daughter undertaken any leadership positions within primary school? □ Yes □ No
If yes, give details: ________________________________________________________________

Has your son/daughter received any awards in the last two years either at school or outside school? □ Yes □ No
If yes, give details: ________________________________________________________________

Membership of clubs/groups at school or in the community: ________________________________
__________________________________________________________

Did your son/daughter sit the Enhancement tests for Cheltenham □ Yes □ No

PARENT/FAMILY DETAILS

Father's/Guardian's Full Name: _______________________________________________________
Occupation: _____________________________
Business Address: ________________________________________________________________
Business Telephone: ________________________ Mobile: ________________________________

Mother's/Guardian's Full Name: ____________________________________________________
Occupation: ______________________________
Business Address: ________________________________________________________________
Business Telephone: ________________________ Mobile: ________________________________

Have any family members previously attended Cheltenham Secondary College?
Please give details: ________________________________________________________________

Brothers and sisters at other schools (including primary schools):

Name: __________________________ School: __________________________
Name: __________________________ School: __________________________
Name: __________________________ School: __________________________
Name: __________________________ School: __________________________

GENERAL

Applications have been or will be made to other secondary colleges: □ Yes □ No
If yes, please name: ________________________________________________________________

Please indicate where Cheltenham Secondary College fits in preferential order, eg, first, second, etc.

Reasons for seeking enrolment at Cheltenham Secondary College based upon the FOUR stated criteria detailed on page 1. PLEASE ATTACH REASONS, DETAILS AND EVIDENCE.

I declare that the information on this form is complete and correct in every particular.

Signature: (Parent/Guardian) __________________________________ Date: ________